

**Cayuga County Community College
Auburn, New York**

Minutes of the regular meeting of the Board of Trustees held May 11, 2023.

Auburn Campus: Mr. Tony Franceschelli, Chair
Ms. Madeline Lentini, Trustee
Ms. Marian Brown, Vice Chair
Dr. Linda Van Buskirk, Trustee
Dr. Brian M. Durant, President
Ms. Lindsey Suppes, Director of Human Resources
Mr. Guy Cosentino, Executive Director CCC Foundation
Dr. Ron Cantor, Provost & VP for Academic Affairs
Mr. Andrew Poole
Ms. Carolyn Stevenson
Mr. Bob Ringwood
Ms. Annette LeFever

Via Zoom: Ms. Stephanie Hutchinson Trustee
Ms. Tricia Kerr, Secretary
Ms. Angela Winfield, Trustee
Mr. Mark Coleman, Trustee
Dr. Brandon Davis-Shannon
Mr. Eric Zizza
Mr. Dan O'Neil
Ms. Rebecca Devendorf
Ms. Sarah Yaw
Dr. Nicole Adsitt
Mr. Bruce Walter

Absent: Mr. John Klink, Trustee
Ms. Kelly Albrecht, CFO & Treasurer
Dr. Cathleen Dotterer, VP for Student Affairs

Chairperson Franceschelli called the Regular Session Meeting to order at 8:02 AM

1.0 WELCOME COMMENTS FROM THE BPUBLIC

Professor Carolyn Stevenson expressed her gratitude to the Board of Trustees for approving the Part-Time Faculty Agreement at their March meeting.

2.0 CONSENT AGENDA

Mr. Franceschelli presented the Board Minutes from the March 23, 2023 Regular Session meeting and the monthly Invoice and Stipend Reports. A motion to accept consent agenda items was made by Ms. Brown, seconded by Ms. Winfield, and carried by unanimous voice vote.

4.1.3. Resolution to Approve the 2023-24 Tuition & Fee Schedule

Dr. Durant described the changes including: A Tuition increase of 3%. There has been no tuition increase in the past two years. Cayuga's tuition is still among the lowest of community colleges and a modest increase every few years is preferred over a large increase. The increase tuition for a FT student amounts to \$168 per year. A Technology Fee \$5 increase is modest and necessary to maintain technology standards. A new Bookstore service fee of \$27 per credit is proposed. Similar programs have been adopted at other colleges and is often referred to as "box of books." He described the analysis the college has done to determine this as the best option. The fee becomes a fixed cost (rather than unknown or "optional" costs per semester) and students receive books on time. As a fixed cost, the amount is added to a student's bill and is eligible for aid, with a few restrictions. As a non-fixed cost, student often wait to purchase their books for various reasons, however research shows that learners who have access to textbooks a from the start of class do better than those who delay purchasing a textbook. The fee for a FT student amounts to \$400 per semester, while the actual semester cost of books could be higher or lower, with some variation per discipline, over the course of two years, the cost does not differ much from what the average student would spend on books.

Ms. Hutchinson read the resolution and made a motion to approve, Ms. Brown seconded the motion. The motion carried by a roll call vote of 8:0.

4.2 Governance & Planning Committee

Dr. Van Buskirk stated the Committee Notes were included in the agenda pack. She noted that the NYCCT would be offering an online debriefing of the State Budget later today. She also stated that NYCCT would be hosting a thank you reception for State Reps and discussed the importance of maintaining good communication points with governing bodies and this reception is an indicator that NYCCT is becoming more organized around planned advocacy efforts.

There were no Governanund p75 (i)-0.6 (ne)-1.5 (de)-1Tw 10.p0.522 0 Td -0.6 (p) (anid8.4 (B)-2.3 (u

The proposed 20% holdback was eliminated. Some competitive funding is included. He thanked Trustee Brown, Dr. Kimura and their teams for the innovative partnership with Wells College to bring the internationally renowned chef from Brooklyn Bugs to a highly talked about program focused on sustainability.

Dr. Durant announced that Cayuga will host the 2024 & 25 NCJAA Baseball conference. 10-12 teams from across the country will converge for a two-week tournament. This will be an economic boon for Auburn businesses and represents the fruit of Cayuga's partnership with the City of Auburn shared revitalization plan for falcon Park.

Finally, Dr. Durant offered an update on the progress made on several capital projects including the Workforce Development Center, Auburn Campus Roof repairs (over CUBE and Fitness Center) and the Fulton Campus Law Enforcement Academy.

Trustees asked several questions about the Law Enforcement Academy timelines, partnerships and curriculum.

5.2

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Dr. Kimura reported that she is working with the Oswego County Manufacturing Consortium later this month and hopes the event will help identify gaps in workforce needs and strategies to pursue. Later this month, she will attend an event on the Oswego County Fairgrounds for 800 8th graders that hopes to introduce them to the idea of modern manufacturing as a career choice.

5.5 CFO/Treasurer

Ms. Albrecht was not able to attend this meeting. Dr. Durant noted the financial report was included in the agenda pack and a summary was included the Finance Committee notes.

5.6 Student Trustee

Trustee Lentini reported that the Foundation sponsored Food Truck Lunch was well attended on both campuses. She thanked the Foundation for providing this fun event. Ms. Lentini reported that the Student Government Organization (SGO) hosted their annual Club Banquets earlier this month. The event honored staff and a special recognition for retirees Prof. Bob Frame and Prof. Steve Keeler who have both been very active with student throughout their careers at Cayuga. Finally, the SGO hosted a Block party on each campus. Both had great attendance, (t)-9.2 (i)-0.6 (r (m)0.5 (ndanc) l11.)-7.9 (e

6.0 OLD BUSINESS

None

7.0 NEW BUSINESS

None

8.0 COMMUNICATIONS

None

9.0 INFORMATIONAL FORMS INCLUDED

- 8.1 2022 - 2023 Trustee Attendance at County Legislature Meetings
- 8.2 Board of Trustees Contact List
- 8.3 Video & Phone Conference Procedure for Board of Trustee Meetings
- 8.4 2022 - 2023 Board and Committee Meeting Dates
- 8.5 Acronyms and Their Meanings
- 8.6 Open Meeting Executive Session Law

10.0 EXECUTIVE SESSION

Mr. Franceschelli announced there was a need to enter executive session for the purpose of discussing contractual matters. He stated no further business would be

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Regular session: Quorum Calls May 11, 2023	Present	Consent Agenda	4.1.3 Mgt Conf. Appointment	4.1.4 Juneteenth Holiday	4.2.5 2023-24 Tuition & fees		
Recorded by: Annette LeFever, Secretary to the Board of Trustees		Brown	Hutchinson	Hutchinson	Hutchinson		
		Winfield	Van Buskirk	Brown	Van Buskirk		
		Voice	Roll Call	Roll Call	Roll Call		
Ms. Brown (Marian)	P	Y	Y	Y	Y		
Mr. Coleman (Mark)	P/Z	Y					
Mr. Franceschelli (Tony)	P	Y	Y	Y	Y		
Ms. Hutchinson (Stephanie)	P/Z	Y	Y	Y	Y		
Ms. Kerr (Tricia)	P/Z	Y	Y	Y	Y		
Mr. Klink (John)	A	-	-	-	-		